

SKODA

Approved
Used Warranty
Cover Booklet.



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Welcome to your Škoda Approved Cover, this document gives you full details of your cover; please keep it together with your Confirmation of Cover in a safe place.

Your cover is made up of the following sections:

Approved Warranty Cover

Roadside Assistance

Use of data

All the details and conditions of each section of your cover are set out in the following pages. If, however, you have any questions that are not answered within this Cover Booklet, your Škoda Approved Retailer will be able to advise you. To locate your nearest Škoda Approved Retailer please refer to www.skoda.co.uk.



Approved Warranty Cover

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Welcome to your Škoda Approved Warranty

This cover has been designed to provide you with the best possible motoring protection, with the minimum of fuss and inconvenience, in the unlikely event of a mechanical and electrical failure.

This Cover Booklet sets out clearly the Warranty and the attractive additional benefits.

Your Confirmation of Cover shows the sections of cover that are applicable, the covered vehicle and any special terms or conditions that may apply.

It is very important that you read the whole of this Cover Booklet together with your Confirmation of Cover and make sure you understand what is covered, what is not covered and what to do if you need to make a Warranty claim or require help.

The Warranty is provided by Škoda UK ('the Company', 'we', 'us', 'our') and is administered by Škoda Financial Services (UK) Limited ('the Administrator'). This means you can rely on a prompt, efficient and courteous response should you ever need to make a claim.

This Warranty is not an insurance product but a guarantee provided by Škoda UK.

Keep this booklet in a safe place inside your vehicle and ensure it is stamped at every routine service. Your Škoda Retailer will carry out all service requirements and deal with any claims arising under the Warranty. We wish you many happy motoring miles enjoying the peace-of-mind protection of the Škoda Approved Used Warranty.

Approved Warranty Cover Wording

What is covered

Your Škoda Approved Used Warranty covers almost all mechanical and electrical components on your vehicle, subject to the conditions detailed later in this section and the maximum claim limit. There are some components, such as service items, which are specifically not covered and these are listed in detail below.

What is not covered

Whilst you have a high level of Warranty cover, there are certain items which this Warranty specifically does not cover.

- › Bodywork, paintwork, body component (including encased aerials, gas struts, sunroof assemblies, soft top roofs, and seat frames, strikers, hinges or any component which may require adjustment from time to time).
- › Interior trim including seats, seat belts and pre-tensioners.
- › Recharging of the air conditioning unit, owing to natural depletion of the refrigerant.
- › Wear and tear* of brake components: brake discs, drums, brake pads and shoes.
- › Wear and tear* of clutch component: clutch pressure plates, bearing and disc.
- › The clearing of fuel lines, filters, fuel injection system, throttle body, pumps and any damage caused by contaminated or incorrect fuel.
- › The reduction in operating performance (degradation) of any batteries.
- › Airbags, batteries, bulbs, exhaust systems, water ingress (including damage to covered parts caused by water), wiper blades, wheel balancing and alignment; wiring, wiring looms, connections and fuses, wheels and tyres.
- › External oil leaks (unless it requires the removal of a major component e.g. engine, gearbox, rear axle), lubricants, filter elements and any damage caused by frost or lack of anti-freeze, impact, accident or negligence.
- › Catalytic converters and diesel particulate filters.
- › The gradual reduction in operating performance (wear and tear) due to the age and mileage of the covered vehicle.
- › Normal maintenance services, and the replacement of such items as, but not limited to, spark plugs, plug leads, oils, filters and lubricants (the cambelt is covered providing it has been maintained correctly).
- › Any losses or damage to components that are not directly covered within the terms of this Warranty.
- › Any diagnostic costs, other than the reasonable costs of diagnosis should a claim for a defective component be valid under this cover.
- › Electrical software update or reprogramming unless required due to the failure of a covered part.

*Wear and tear: Means the gradual reduction in performance of a component over time from normal usage, resulting in the failure to perform its intended function.

The Company's liability

The total amount payable on each vehicle Warranty claim is limited to the purchase price of the vehicle including VAT for each claim, up to the aggregate purchase price of the vehicle.

Warranty Conditions

Please take time to read the following conditions, which are an important part of your vehicle Warranty.

- 1. Warranty holder** – The Warranty holder is the only person who is entitled to make a claim under this Warranty.
- 2. Vehicle** – Any claim under this Warranty must relate to the vehicle described in the Confirmation of Cover.
- 3. Warranty period** – The period of the Warranty is as detailed in the Confirmation of Cover. It should be noted that in the absence, for whatever reason, of the standard manufacturer's Warranty period, the start date and expiry date of this Warranty will remain unchanged from that detailed in the Confirmation of Cover. Additionally, if the Warranty starts earlier than the date detailed in the Confirmation of Cover, because the manufacturer's Warranty has expired earlier on mileage, then the expiry date of this Warranty shall be earlier and reflect the period of Warranty purchased/provided.
- 4. Authorisation** – A repair must not be carried out without prior authorisation from the Administrator, with the exception of a repair completed in another country, which may be authorised by the Warranty holder.
- 5. List prices** – We will not pay more than the manufacturer's list prices for parts and labour time in excess of that published by the manufacturer. Please bear this in mind if you authorise a repair overseas.
- 6. Service record and receipts** – If you make a claim, our Administrator will be entitled to check the vehicle Service Schedule on page 12 of this booklet, to confirm that the vehicle has been serviced regularly. (See Condition 13.) In case this is stolen or mislaid, you should also retain your service receipts. We may ask to see these in the unlikely event that the condition of your vehicle does not appear to correspond with your vehicle Service Schedule.
- 7. Inspection of vehicle and parts** – We reserve the right to inspect the vehicle before authorising repairs and may also arrange for parts to be examined by an expert. You may be asked to ensure that any faulty part is retained for our inspection following a repair.
- 8. Dismantling of the vehicle** – If any part of the vehicle is dismantled to investigate a problem and it is found that the problem is covered by this Warranty, we will pay the cost of dismantling. In the event that the problem is not covered by the Warranty, you will be responsible for any costs incurred.
- 9. Manufacturer recalls** – Any component of your vehicle that is recalled by your vehicle's manufacturer is excluded from this Warranty.
- 10. Warranty cover** – This Warranty covers components to the vehicle, as specified on pages 7 and 8 of this Cover Booklet. It does not cover any other loss or damage, even if caused by a covered component.

- 11. Servicing** – To ensure that your vehicle is maintained in good condition, it should be serviced in accordance with the manufacturer's recommendations. If it is not, we cannot be held responsible for any faults it may develop which could be attributed to the lack of service or maintenance. For this Warranty to remain valid each service must be completed within 500 miles of the mileage recommended by the manufacturer or within four weeks of the recommended time period, whichever occurs first. If you fail to have the vehicle serviced in accordance with the manufacturer's specification, cover will still apply for components which are not connected to vehicle servicing.
- 12. Modification to the vehicle** – If you would like the vehicle to be modified in any way, you should obtain our prior approval and the work should be carried out by a Retailer participating in the Škoda Approved Used Car Warranty Programme. In the event that a modification, which was not approved by us, contributes to a fault, we reserve the right to reject any claim you may wish to make in relation to that fault.
- 13. Exclusions** – This Warranty does not cover:
- a) Any loss, damage or failure that occurs while the vehicle is outside the geographical limit detailed on page 14 of this booklet.
 - b) The gradual reduction in operating performance commensurate with the age and mileage of the vehicle.

This includes but is not time limited to:

- i) The gradual loss of engine compression necessitating the repair of valves or rings.
 - ii) Gradual increase in oil consumption owing to normal operating functions.
 - c) Failures caused by faults which a qualified engineer thinks could have reasonably existed before this Warranty began.
- 14. False claims** – If you make a false claim under this Warranty, you will forfeit all benefits and the Warranty will be cancelled with no refund.
- 15. Other Warranties and Insurance** – You must not use this Warranty to recover costs that are covered by another Warranty or an existing insurance policy.
- 16. Legal proceedings** – Following the acceptance of any claim under this Warranty, we will have the right to conduct legal proceedings or enter into formal arbitration on your behalf. In doing so, we will be entitled to take action in your name. The cost of the action will be our responsibility, unless you have agreed in writing to an alternative arrangement. We will be entitled to any compensation and/or indemnity benefit obtained through these proceedings, to the extent that these relate to costs or potential liabilities covered by the Warranty. We will also be entitled to the costs of our action, if they are assigned to you.

17. Warranty cancellation – This Warranty will automatically be cancelled without compensation in any of the following circumstances:

- a) If the vehicle is used as a taxi, mini-cab or driving school;
- b) If the vehicle is made available for hire;
- c) If the vehicle is a public service vehicle e.g. Police, Ambulance, Fire;
- d) If the vehicle is driven in any competitive motoring event;
- e) If the vehicle is used for courier services, security or haulage of goods and services;
- f) If the speedometer of the vehicle is altered, disconnected or interfered with in any way, unless it is faulty. (Faulty speedometers may be repaired or replaced but only by a Škoda Retailer.)

18. Administrator – Škoda Financial Services (UK) Limited is authorised by Škoda UK to act as their administrator in relation to this Warranty. All claims and correspondence should be submitted to them at the address detailed in the “How to claim” section of this booklet.

19. Cancellation rights and refunds – You may cancel this cover at any time, however as this has been provided free of charge there is no cancellation or surrender value.

20. Unless you and we agreed otherwise, the laws of England and Wales will apply and all communications and documentation in relation to this cover will be in English. In the event of a dispute between us, the courts of England and Wales shall have jurisdiction.

21. You may have statutory rights in relation to the purchase of the vehicle. Your statutory rights are not affected in any way by this Warranty cover. For further information about your statutory rights contact your local authority Trading Standards Department or the Citizens Advice Bureau.

Transfer of Ownership

In the event that you sell the vehicle to another private owner during the Warranty period, the full benefits of the Warranty may be transferred to them. This policy cannot be transferred to a new owner if the sale of the vehicle involves a motor trader or third party involvement at any point. Payment for the vehicle must be directly transferred between the old owner and the new owner. We will request proof of this if necessary.

Vehicle Service Schedule

This section needs to be completed by the servicing Retailer, following each routine service of your vehicle. The Retailer's stamp and certification will indicate that the recommended service has been completed in accordance with the recommendations of the vehicle's manufacturer.

The Retailer who services your vehicle should complete the following:

We certify that the service recommended by the manufacturer has been completed.

Date: _____

Retailer Stamp:

Mileage: _____

Signature: _____

Date: _____

Retailer Stamp:

Mileage: _____

Signature: _____

Date: _____

Retailer Stamp:

Mileage: _____

Signature: _____

How to claim

1. Should it be necessary to make a claim, take your vehicle and your Warranty documents to any Škoda Retailer or Škoda Authorised Repairer. They will administer the claim on your behalf.
2. Should it not be possible for you to return your car to a Škoda Approved Retailer or Škoda Authorised Repairer, please contact Škoda Approved Warranty for authority prior to the completion of any work to your car on 0333 043 3782. Telephone lines are open Monday to Friday, 8am to 5pm, excluding bank holidays.

PLEASE NOTE

Repairs must not be commenced until your claim has been accepted and the repairs authorised by Škoda Warranty.

To establish the liability on behalf of the Company, Škoda Warranty reserves the right to examine the vehicle and subject the damage to expert assessment.

On occasions you may be required to provide the Warranty Cover Booklet and service receipts.

Claiming while outside the United Kingdom

If you need to make a claim, please contact us on +44 333 043 3782.†

If you are unable to contact us you may arrange for your vehicle to be repaired. Please contact us at the address below within 30 days of any repair and you will be advised if repairs completed are covered by your Warranty. Please ensure that you retain a detailed repair invoice to support your claim. If your claim is covered you will be reimbursed in GBP at the prevailing exchange rate at the time of settlement.

On your return to the UK, please send the invoice and copies of the covered vehicle's service records to Škoda Warranty either by:

Telephone: 0333 043 3782†

Email: customerservices@skoda-usedwarranty.co.uk

Post: Škoda Warranty, PO Box 253, 740 Birchwood Boulevard, Warrington WA3 9EQ

Please retain a copy of the repair invoice and the original service records for your own safekeeping as we will be unable to return these to you.

Your claim will then be processed and reimbursed to you in pounds sterling at the rate of exchange for the relevant currency at the time of the repair, providing that your claim is valid.

If you are VAT registered you remain responsible for settling the VAT content of any claim separately.

†Telephone lines are open Monday to Friday, 8am to 5pm, excluding bank holidays.

Courtesy cars

In the event that your vehicle is off the road and needs rectification under Škoda Warranty, the repairing Retailer will offer a courtesy car* wherever possible.

*Participating Retailers only. Please note that a courtesy car needs to be booked in advance and cannot be guaranteed.

Summary of Terms

The Company

Škoda UK.

The Administrator

Škoda Warranty

PO Box 253

740 Birchwood Boulevard

Warrington

WA3 9EQ

The Warranty holder

The person as named on the Confirmation of Cover and/or such other subsequent purchaser to whom the benefit of the Warranty is validly transferred.

Confirmation of Cover

This is confirmation that the Company has accepted the registration. When you receive the Confirmation of Cover please check that it contains the correct details and notify the Administrator immediately of any discrepancies.

Component failure

The actual failure owing to unforeseen circumstances, of the parts listed in the "What Is Covered" section.

Geographical limit

The United Kingdom which includes England, Scotland, Wales, Northern Ireland, the Channel Islands and the Isle of Man. Also, Europe which means countries that are members of the European Union or EFTA (European Free Trade Association).

The vehicle

The motor vehicle referred to on the Confirmation of Cover.

Warranty Cover Booklet

This complete document.

Warranty

The Warranty provided by the company to the Warranty holder on the terms contained in the Warranty Cover Booklet and the Confirmation of Cover.

Period of Warranty

That period during which the Warranty is effective and indicated on the Confirmation of Cover.

Getting in touch

You can contact us at: Škoda Warranty, PO Box 253, 740 Birchwood Boulevard, Warrington WA3 9EQ;

By telephone: 0333 043 3782;†

By email: customerservices@skoda-usedwarranty.co.uk

Motor Industry Code of Practice

This Škoda Approved Warranty Cover conforms to the Motor Industry Code of Practice for Vehicle Warranty Products. For more information on the Code and what it means for you please visit www.themotorombudsman.org.



How to make a complaint

Vehicle Warranties

We aim to provide you with first class cover and service. However, there may be times when you feel we have not done so. If this is the case please tell us about it so that we can do our best to solve the problem.

In the first instance please write to us at: Škoda Warranty, PO Box 253, 740 Birchwood Boulevard, Warrington WA3 9EQ;

Or email us at Complaints@VWFS-Skodawarranty.co.uk;

Or telephone us on 0333 043 3782.†

If you are not satisfied with any response we have a complaint handling procedure that you can use to resolve matters. If you are not satisfied following the conclusion of this procedure, the Motor Ombudsman Service and Conciliation Service will offer free impartial advice and, when appropriate, an Alternative Dispute Resolution (ADR) service that we are fully committed to in the event that you are not satisfied with the outcome of a dispute. For further information, you can visit their website at www.themotorombudsman.org or call their Consumer Advice Line: 020 7344 1651 (option 1); lines are open between 9am and 5pm Monday to Friday excluding bank holidays.

†Telephone lines are open Monday to Friday, 8am to 5pm, excluding bank holidays.

Using your Approved Warranty abroad

Your Škoda Approved Warranty is valid anywhere in the UK, which includes England, Scotland, Wales, Northern Ireland, the Channel Islands and the Isle of Man.

The Warranty is also valid whilst your vehicle is outside the United Kingdom for up to a total of 60 days per annum subject to the following:

- › The repair must be carried out in Europe which means countries who are members of the European Union or EFTA (European Free Trade Association).
- › The Company will not pay more than the equivalent United Kingdom rate for labour charges and manufacturer's list prices for parts at the date of your claim.
- › In Western Europe, you can authorise repair work yourself.
- › Škoda Warranty will pay you in pounds sterling at the rate of exchange prevailing for the relevant currency at the time of failure, on receipt of a bona fide invoice. (Payment will be made for covered components only.)
- › If you are VAT registered you remain responsible for settling the VAT content for any claim separately.



Škoda Assistance (optional)

Terms and conditions

We reserve the right to make changes to these Terms and Conditions during the period of eligibility where this is necessary in order to comply with any applicable laws, regulations or the advice or instruction of any regulatory authority. Such changes will be updated on our website or notified to you in writing from time to time. Please check our website from time to time to take notice of any such changes we make, as they are binding on you.

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Škoda Roadside Assistance. Help when you need it.

When calling for assistance, please have the following information to hand:

- › Your name and location
- › Registration number and colour of your vehicle
- › Škoda model
- › Description of the issue
- › Your mileage (if known)
- › A telephone number where you can be contacted

Please do not make arrangements without first contacting Škoda Roadside Assistance on 0800 526 625.

If you are ringing from a mobile phone in the UK, please call 0330 100 3243.

All calls to Škoda Roadside Assistance are recorded. This will help us to confirm details of a call that may be incomplete or unclear. Your Škoda Roadside Assistance is renewable at the end of the third year. Details of how to renew your Škoda Roadside Assistance will be sent to you in due course.

SMS text messaging is available for use by deaf, hard of hearing or speech impaired customers in a breakdown situation by sending an SMS to **07900 444 999**. Deaf, hard of hearing or speech impaired customers may contact Škoda Roadside Assistance using Text Relay. These services are not available outside the United Kingdom.

Škoda Roadside Assistance is provided by Volkswagen Group United Kingdom Limited in partnership with the AA. We reserve the right to make changes to these Terms and Conditions during the period of eligibility where this is necessary in order to comply with any applicable laws, regulations or the advice or instruction of any regulatory authority. Such changes will be updated on our website or notified to you in writing from time to time. Please check our website from time to time to take notice of any such changes we make, as they are binding on you.

Škoda Roadside Assistance

Škoda Roadside Assistance provides the following (please refer to the Terms and Conditions on page 17):

1. Škoda Roadside assistance

In the event of a breakdown, Škoda Roadside Assistance will attend to either repair or recover the vehicle.

2. Home assistance

In the event of a breakdown at home, Škoda Roadside Assistance will attend to either repair or recover the vehicle.

3. Vehicle recovery

In the event that the vehicle cannot be repaired at the roadside or at home, Škoda Roadside Assistance will arrange for the vehicle to be taken to the most appropriate authorised Škoda Retailer or Repairer for repair.

4. Accident recovery

If the vehicle has been immobilised due to a road traffic accident, we may in our absolute discretion arrange for the vehicle to be taken to an authorised body shop or the most appropriate authorised Škoda Retailer or Repairer.

5. Onward travel

In the event of recovery following breakdown, where your vehicle cannot be repaired within a reasonable time, we may in our absolute discretion organise one of the following:

Car hire*

In the event of mechanical or electrical breakdown only, Škoda Roadside Assistance will arrange and pay for a replacement vehicle up to a maximum of two days. This excludes road traffic accidents.

or:

Hotel accommodation

In overnight accommodation for the driver and up to seven passengers. (This does not include the cost of meals and drinks).

or:

Alternative travel

Škoda Roadside Assistance may arrange alternative transport for the driver and up to seven passengers to the driver's destination, e.g. by taxi or train.

*Please note: If car hire is made available, the driver must be able to satisfy the requirements of the vehicle hiring company, which may include age restrictions. They will wish to see a valid driving licence and may also ask for a refundable deposit to cover fuel charges, insurance costs and any extra days hire.

6. Secure storage

In the event that the immobilised vehicle needs overnight storage following a breakdown, we may in our absolute discretion arrange for such storage.

7. Message service

Škoda Roadside Assistance will pass on any urgent messages to friends, family and business colleagues following a breakdown and, in our absolute discretion, following an accident.

8. Caravan/trailer assistance

Škoda Roadside Assistance will arrange for any caravan or trailer that is being towed by the recovered vehicle to be transported to a place of safety. Size/weight restrictions apply. Please see point 14 on page 38 for more information.

9. European Assistance

Škoda Roadside Assistance will also provide roadside assistance, recovery and, in our absolute discretion, repatriation, replacement vehicle and accommodation whilst you are travelling outside the United Kingdom within Europe. Should you need to call us, please use the relevant number for the country.

Škoda European Roadside Assistance 24 hour helpline: 00800 1330 3939

When calling don't forget that dialling and ringing tones differ from country to country and that the 00800 1330 3939 number may not work from some telephone networks.

If you experience difficulties, please use the following alternative to reach Škoda European Roadside Assistance: **0033 (0) 472 171 258**

The telephone numbers are correct at the time of going to print. Your network provider may charge you for this call.

Checklist before leaving the United Kingdom:

Make sure that you have the following original documents and other items with you and have familiarised yourself with the Terms and Conditions of Škoda Roadside Assistance:

- › Credit card (required if you need to take advantage of the vehicle hire benefit)
- › Motor insurance certificate/Green Card (contact your motor insurer before taking a vehicle out of the United Kingdom to find out if you need a Green Card or to upgrade to fully comprehensive insurance) vehicle registration document, plus letter of authority if vehicle is hired or borrowed
- › Driving licence (including paper counterpart if photocard licence)
- › Spare set of car keys
- › Passport
- › Statement of insurance or booking reference
- › International driving permit (where necessary)
- › Warning triangle
- › High visibility jackets (at least two – see table on page 44 for more details)

Check your Škoda Roadside Assistance details are correct; the table on page 44 provides further guidance on individual country requirements.

Škoda Roadside Assistance can also provide you with the following services:

1. Accident Assistance

If the vehicle is immobilised as a result of a road traffic accident, Škoda Roadside Assistance may in our absolute discretion, provide an Accident Assistance Helpline to guide the driver through the legalities of liability and insurance notification following the accident.

2. Legal helpline

Škoda Roadside Assistance may in our absolute discretion provide general advice on any UK personal legal motoring matter, although this is not a substitute for taking independent specialist legal advice where necessary. Please note that this is a purely telephone service and does not provide any level of legal representation. The service is, therefore, unable to view and advise on any documentation. The legal helpline cannot advise against Škoda, the Škoda retail/service dealer network, our contractors and/or their respective group, associated and/or subsidiary companies from time to time.

To take advantage of either of the above services, please call **0800 526 625** and select the appropriate option.

Roadside Assistance

Škoda Roadside Assistance is provided by Volkswagen Group United Kingdom Limited in partnership with the AA.

1. How to obtain Assistance

Services in the UK

If the vehicle has a breakdown in the United Kingdom, please follow these simple steps:

1. Telephone us on the following number – 0800 5266 25.
2. Advise the operator that you have Škoda Roadside Assistance.
3. Provide your details to the operator.
4. Advise the operator of the location of the vehicle, the nature of any fault, and provide any other information requested by the operator.

Please do not go ahead and make your own arrangements, as we cannot arrange reimbursement of costs incurred without prior authorisation.

Services whilst Abroad

To obtain help in the event of a breakdown and, in our absolute discretion, accident, fire or theft, or if the only qualified driver is medically unfit to drive, please call the Škoda Roadside Assistance and state that the vehicle has Škoda European Roadside Assistance and give the following information:

- › Your name.
- › Your location and telephone number – if you are on a MOTORWAY see also note 3 opposite.
- › The make and registration number of the vehicle.

2. Please call:

UK 0800 5266 25 (freephone)

Breakdowns on French motorways

Motorways in France are privately managed, so if you break down on a French motorway or motorway service area, the Volkswagen Group European Roadside Assistance centre cannot arrange for assistance to be sent to you.

1. If you can get to an emergency telephone box, please press the button and the police will send assistance to your location.
2. If you are using a public phone, please dial 17 or, from a mobile phone, dial 112.
3. Once you have been towed off the motorway/service area, call the Volkswagen Group European Roadside Assistance centre 24-hour helpline for further assistance.

Mobile and car phones

Škoda Roadside Assistance will not reimburse the cost of any telephone calls you make in connection with any breakdown (including mobile phone calls). It may not be possible for the Volkswagen Group European Roadside Assistance centre to call a mobile or car phone but when it is, you may still have to pay the cost of any international call. Some service providers charge for calls to freephone numbers. The regulations on the use of mobile and car phones vary from country to country. Please check with your service provider that your phone meets the requirements and standards for the countries in which you are travelling.

The services

There is an overall maximum total benefit of £2,500 per claim.

Definitions

Below are certain words that have a specific meaning and wherever these words appear they have the following meaning: These words are highlighted in **bold print**.

Accident – means an accidental crash immobilising the **vehicle**.

Approved Repairer – means a repairer approved by Škoda UK.

Breakdown – means unforeseen mechanical or electrical failure during the **period of eligibility** in the UK or in the **territory** which has either immobilised **your vehicle** or made it unsafe to drive.

Conditions of Eligibility – means those conditions set out in this document.

Contractor – means any person, who **we** use to provide the services described in this document.

DVLA – means the Driver and Vehicle Licensing Agency, Swansea SA6 7JL responsible for registration of vehicles in the England, Scotland and Wales, the Isle of Man Department for Transport responsible for registration of vehicles in the Isle of Man and the equivalent authorities in Northern Ireland, Jersey and Guernsey for vehicles in Northern Ireland, Jersey and Guernsey respectively.

Details – means **your** name and **vehicle** registration number and model.

Fulfilment Material – means **your** name and **vehicle** registration number and model.

Home – means **your** permanent residence in the **United Kingdom**.

Period of Eligibility – means the period during which the **vehicle** has Škoda Roadside Assistance, as set out in the **fulfilment material**.

Resident of the United Kingdom – means a person living permanently in the **United Kingdom** or a person employed by a company having its registered office in the **United Kingdom**.

Specialist Equipment – is equipment not carried by Škoda Roadside Assistance patrols.

Territory – Albania, Andorra, Armenia, Austria, Azerbaijan, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Gibraltar, Greece, Hungary, Iceland, Italy, Kosovo, Latvia, Liechtenstein, Lithuania, Luxembourg, Former Yugoslav Republic of Macedonia, Malta, Monaco, Montenegro, Netherlands, Norway, Poland, Portugal, Republic of Ireland, Romania, Russia, San Marino, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Ukraine, Vatican City.

The Party/Your Party – means the persons including **you**, travelling with **you** for the whole period of the journey during which the relevant **breakdown** or **accident** occurs.

United Kingdom – means England, Scotland, Wales, Northern Ireland, the Channel Islands and the Isle of Man.

Vehicle – means the vehicle **you** are driving whose **details** have been provided by **us** to **our contractor** and is within the **period of eligibility**.

We/Our/Us – means Volkswagen Group United Kingdom Limited and/or any third party acting on **our** behalf.

You/Your – means the owner of the **vehicle** and any other person driving the **vehicle** with the owner's consent. This service applies to **vehicles** registered with the **DVLA** only, and is available throughout the **territory**.

Service in the UK

How to obtain Assistance

If the **vehicle** has a **breakdown** in the **United Kingdom**, please follow these simple steps:

1. Telephone **us** on the following number – 0800 5266 25.
2. Advise the operator that **you** have Škoda Roadside Assistance.
3. Provide **your details** to the operator.
4. Advise the operator of the location of the **vehicle**, the nature of any fault, and provide any other information requested by the operator.

Please do not go ahead and make **your** own arrangements, as **we** cannot arrange reimbursement of costs incurred without prior authorisation.

Roadside assistance

If **you** are stranded on a public highway (or other accessible road or area to which the public has the right of access) as a result of a **breakdown to your vehicle**, **we** will arrange for a **contractor** to assist **you** who will try to repair the **vehicle** at the roadside. Roadside includes labour at the scene of the **breakdown** but not labour at any garage to which the **vehicle** is taken.

If the **vehicle** cannot be repaired at the roadside, or if repairs are unwise, **we** will arrange for the **vehicle** and up to eight people to be taken to an **Approved Repairer**. If **you** wish the **vehicle** to be taken to any other destination **we** will use reasonable endeavours to assist if **you** pay for the towage costs for the whole distance.

If **you** cannot readily get to the **vehicle**, **we** will arrange, if practicable, to have it towed to a place of safety and stored until **you** can collect it. The customer must be in attendance with the **vehicle** at the time of

breakdown and at the time of assistance. If the **vehicle** is stored, this is at the customer's cost.

Roadside assistance does not include:

Routine servicing of the **vehicle**.

Breakdowns which would be prevented by routine servicing of **your vehicle**.

Any labour other than that incurred at the roadside including, without limitation, garages.

The cost of parts, fuel or other supplies.

Replacing tyres or windows.

Missing or broken keys. **We** may in **our** absolute discretion attempt to arrange the services of a locksmith if **you** pay them direct.

The cost of ferry crossings, road toll and congestion charges.

Vehicles being demonstrated or delivered by motor traders, or used under trade plates.

Vehicles, which in the reasonable opinion of **our** patrol or **contractor**, had broken down or were unroadworthy before **your vehicle** became eligible for Škoda Roadside Assistance.

Vehicles within a quarter of a mile of **your home** or where **you** normally keep the **vehicle**.

Contaminated fuel. However, **we** may in **our** absolute discretion, arrange for the **vehicle** to be taken to a local garage for **you** to arrange and pay for any work carried out.

Any **vehicle** storage charges before, during or after any assistance provided by **us**.

Assistance following an **accident**, fire, theft or vandalism or other incident normally covered by a motor insurance policy.

We may in **our** absolute discretion arrange assistance, if **you** pay for the cost of assistance. (**You** may be able to recover these costs under the terms of **your** motor insurance policy.)

The tow or transport of any **vehicle**, which, in **our** reasonable opinion, is loaded beyond its legal limit.

Any **vehicle** in a position where **we** cannot work on it or tow it, or wheels have been removed. **We** can arrange to rectify this but **you** will have to pay the costs involved.

If there are animals in the **vehicle**, their onward transportation is at **our** sole discretion and is carried out solely at **your** risk. **We** will not insure any animal or livestock in transit, during any onward transportation.

Recovery

Recovery has the same features and limitations as Roadside assistance but with the following variations:

Recovery operates only in the **United Kingdom**.

If **we** cannot arrange for the **vehicle** to be repaired locally within a reasonable time, **we** will arrange for the **vehicle** and up to eight people to be taken to an **Approved Repairer** or to any other single address. If there are more than five people this may require two separate **vehicles**. An adult must accompany any persons under the age of 16.

Residents of Northern Ireland are also entitled to be recovered from the Republic of Ireland.

In the event that the **vehicle** is vandalised or is involved in a road traffic **accident**, **we** may in **our** absolute discretion provide Recovery to the nearest Škoda UK approved body shop or, if **you** pay for the towage for the whole distance, to a destination of **your** choice.

Recovery does not include:

Breakdowns of caravans, trailers or other objects being towed. If **your vehicle** suffers a **breakdown we** will recover any caravan, trailer or other object which has not broken down and which was being towed by the **vehicle** at the time of **breakdown**, subject to the terms of Škoda Roadside Assistance including the length restrictions.

A second recovery if:

- a) The original issue has not been repaired properly by a party other than Škoda Roadside Assistance;
- b) Škoda Roadside Assistance have advised **you** that it is a temporary repair; or
- c) The desired destination cannot accept the **vehicle** due to company opening hours or other restrictions.

If a second Recovery is required this service can be provided but a charge will be made dependent on the service required, time of day and distance. These charges will be payable by credit/debit card prior to the relevant service being provided.

Use of the services having the object or effect of avoiding repair costs. For example, if a **vehicle** can be repaired in a reasonable time **we** may not arrange recovery but arrange for repair instead.

At Home

At Home has the same features and limitations as Roadside assistance but with the following variations:

At Home is only available in the **United Kingdom**.

At Home allows **you** to use Roadside assistance services within a quarter of a mile of **home** or the place where **you** normally keep the **vehicle**.

At Home does not include:

Rectifying failed repairs attempted by **you** or someone on **your** behalf.

Caravans, trailers or other objects being towed.

The reimbursement of taxi fares.

Onward travel

If **we** cannot arrange for the **vehicle** to be repaired locally within a reasonable time, **we** may, in **our** absolute discretion, arrange and cover the costs of one of the following:

Either a hire car of similar size/capacity for 48 hours to enable **you** to complete **your** journey, providing that there is one available and that **you** can meet the requirements of the car hire supplier which may include:

- a. Age limitations. Drivers must be at least 21 years of age;
- b. The need to have a current driving licence and driving licence photocard with **you**;
- c. Limitations on acceptable endorsements; and
- d. The need to provide a valid credit card number. (Alternatively, the car rental provider will require a deposit of no less than £50 and may also undertake a simple credit check, before releasing the vehicle to **you**.) All hires are subject to the supplier's terms and conditions.

Or overnight accommodation for **you** and **your party** up to a maximum of £150 per person in total or £500 for **your party** whichever is less. This does not include the cost of providing meals and drinks. **You** will have to pay for any extra hotel or transport costs.

Or a refund of the cost of public transport for the driver, and passengers to reach the

end of their journey, subject to a maximum of £150 per person or £500 for **your party**, whichever is less.

The following do not form part of Škoda Roadside Assistance:

Caravans, trailers or other objects being towed. However, if **your vehicle** suffers a **breakdown we** will recover any caravan, trailer or other object which has not broken down and which was being towed by the **vehicle** at the time of **breakdown**, subject to the terms of Škoda Roadside Assistance including the length restrictions.

Any Onward Travel Benefits, as stated opposite, before **our** attendance of the **breakdown** incident.

Any charges arising from **your** use of the hire car, such as fuel costs, deposit, any insurance excess charges, collecting and returning the vehicle and any costs due to **you** keeping the car after the agreed period of hire (**you** must settle these charges directly with the supplier).

A second use of Onward Travel Benefits if the original issue has not been properly repaired by a third party other than Škoda Roadside Assistance or if Škoda Roadside Assistance have advised **you** that it is a temporary repair.

Any Onward Travel Benefits, as stated opposite, if the **vehicle** has been involved in an **accident**.

Any Onward Travel Benefits, as stated above, due to misfuelling, lost keys, lock-outs, kerb collisions, wheel changes and punctures.

Lost and broken keys

In the event that **you** lose, break, or lock **your** keys in **your vehicle**, **we** may in **our** absolute discretion attempt to locate a replacement/ spare key and get this to **you**. Or **we** may in **our** absolute discretion decide to recover **you**, the **vehicle** and its passengers to the nearest Škoda UK Retailer.

Accident Management

Accident Management may be provided in **our** absolute discretion and, where provided, is subject to all of the relevant terms set out in this document, in addition to the terms set out below.

Accident Management Services at the scene:

These are the services that **we** can provide to **you** at the scene:

Advice

When **you** phone, **we** will give **you** advice on a wide range of issues, including what information **you** need to collect, whether **you** need to contact the police, and how to deal with the other party.

Vehicle driveability check

Through asking **you** a series of questions, **we** will assist **you** in determining the driveability of **your vehicle**.

Virtual insurance claim form

We can collect and record all the relevant information about the **accident** for **you**, which **we** can supply to **you** at anytime in writing, by fax or email, or over the telephone.

Liability assessment

We can if **we** have enough information give **you** a preliminary view on who **we** think is liable and advise **you** how to deal with the situation.

Motor insurance claim reporting

We can, if **your** insurers will let **us**, report the **details of your accident** to **your** insurance company, and ask them to contact **you** at a time convenient to **you** to arrange repairs etc. Alternatively, **we** can assist **you** in arranging repairs.

Please note that many of the above services can also be provided to **you** once **you** have left the scene of the **accident**.

Further services

These are the services **we** can provide to **you** once **you** have left the scene:

Call back – at a time to suit you

We will call **you** back to deal with any other issues that **you** may have and provide a more detailed view of **your** options.

Legal advice

We can provide **you** with initial legal advice related to **your accident** including uninsured losses, repair advice, traffic offences, consumer disputes and the best ways of getting the best value for **your vehicle** if it is a write-off.

Replacement vehicle assistance

If **you** are not liable for the **accident** and the other party's insurer agrees with this (and in certain other circumstances at an additional cost) **we** may be able to assist **you** in obtaining a like for like temporary replacement vehicle until **your vehicle** is repaired. This will be subject to certain restrictions and the terms and conditions of the vehicle supplier who will contract with **you** directly.

Personal injury claims assistance

We can provide a personal injury consultation with a qualified legal professional to assess the prospects of pursuing a claim for compensation for **your** injuries or uninsured losses, where **we** consider **you** have a claim.

For further information, call **us** on **0800 526 625**, please select the appropriate option for Accident Management.

**Accident Management
Terms and Conditions:**

1. Accident Management services do not form a policy of Insurance.
2. Accident Management will only be provided following **your** involvement in an **accident** in the **United Kingdom** (please note that restrictions on certain services may apply in Northern Ireland).
3. **We** can stop providing **you** with Accident Management at any time if **we** reasonably believe (at **our** discretion) that the service **you** are requesting goes beyond the scope of Accident Management or will cause **us** to incur unreasonable costs on **your** behalf (for example, if any claim is disputed by **your** insurers, **we** will not be obliged to assist **you** in pursuing the claim). This will not affect any other aspects of Škoda Roadside Assistance.

4. Any contract for goods or services **we** obtain on **your** behalf will be between **you** and the third party supplier (unless **we** notify **you** otherwise). **We** will not be responsible for the terms of any agreement with a third party supplier, or for the implications to **you** of entering into a contract on those terms. **You** should therefore check the terms of any such agreement carefully, to ensure that **you** are happy with them.
5. There may be additional charges for goods or services **we** arrange on **your** behalf including, but not limited to, services such as the sourcing of car hire or car repair. **You** will be notified of any additional charges (either by **us** or the third party supplier) before **you** are obliged to enter into any contracts with any third party suppliers.



Service whilst abroad

A **vehicle** is only eligible to receive this aspect of Škoda Roadside Assistance if it is being used for a journey and returning to the **United Kingdom** within the **period of eligibility**. Any number of journeys are up to 90 days each in duration are eligible for Škoda Roadside Assistance, but longer stays are not.

In the event of a **breakdown**, we will procure the following subject to the limitations for each section:

European Roadside Assistance

Service in the UK

If **you** are stranded on a public highway through **breakdown** of the **vehicle** on the outward journey from **home**, to **your** point of departure from the UK, or on the inward journey from **your** point of entry to the UK, to **home**, we will arrange and cover the cost of services as if **you** were abroad. In addition, we may, in **our** absolute discretion, procure a contribution of up to £750, towards the cost of self-drive hire car including collision damage waiver and replacement Green Card as necessary, to complete the planned journey if Škoda Roadside Assistance confirms the **vehicle** cannot be repaired within 24 hours.

Service whilst Abroad

Škoda Roadside Assistance will arrange and cover the cost of:

1. Attendance of local breakdown or garage services to repair the **vehicle** at the roadside if possible; or
2. Tow of the **vehicle** from the place of **breakdown** or, in **our** absolute discretion, **accident** to the nearest local repairer where **you** may arrange repairs; and
3. Either:
 - a. Contribution towards labour charges at a garage if it is possible to effect the repairs necessary to enable the **vehicle** to continue the journey on the date of **breakdown**;
 - or
 - b. Inspection fees, in the event of a **breakdown**, to confirm that the **vehicle** cannot be repaired by **your** return travel date and **your** request for assistance will include authorisation for **us** to arrange this; and
4. Storage charges for the **vehicle** while awaiting repair or repatriation up to £100, such assistance to be provided in **our** absolute discretion; and
5. The cost of wheel changes but not for replacement tyres, such assistance to be provided at **our** absolute discretion.

Škoda Roadside Assistance is not available for:

1. Any labour costs other than those incurred at the roadside. **We** will not pay labour costs at any garage to which the **vehicle** is taken other than under paragraph 3; or
2. Repair costs, including labour, if the **vehicle** was in an **accident**, damaged by fire or stolen or is considered uneconomical to repair; or
3. The cost of parts used for roadside or garage repairs; or
4. The cost of any repairs not directly necessary to enable the **vehicle** to continue the journey on the date of the **breakdown**; or

5. The cost of any other supplies, including but not limited to **specialist equipment**. If **we** cannot arrange the repair of the **vehicle** within 12 hours of being notified of a **breakdown**, **we** may in **our** absolute discretion arrange and cover the costs of either:

(a) Additional accommodation expenses

A contribution of up to £60 per person per day towards necessary additional (not alternative) accommodation expenses (room only) while **you** wait for the **vehicle** to be repaired, providing the appropriate Škoda Roadside Assistance control centre can confirm repairs will take more than 12 hours, or if it is to be repatriated to the **United Kingdom**.

Škoda Roadside Assistance is not available for:

1. The costs of meals, drinks or any other costs.
- or**
2. Journey continuation or return home if the appropriate Škoda Roadside Assistance control centre can confirm repairs to the **vehicle** will take more than 12 hours, or if the **vehicle** is to be repatriated to the **United Kingdom**, **we** may, in **our** absolute discretion, make a contribution to travel expenses to allow **you** to either:
 - i continue the planned journey during the period the **vehicle** is not roadworthy; or
 - ii return **home** by direct route.

Expenses can comprise self-drive car hire up to a maximum of £750 including collision damage waiver (see "Important self-drive hire car information") and replacement Green Card as necessary, or second/standard class rail, or a combination of both.

Škoda Roadside Assistance will in its reasonable discretion decide which course of action to adopt, but Škoda Roadside Assistance will take into consideration **your** preference.

You must collect the **vehicle** when repaired as once the **vehicle** is repaired and **you** have been notified, Škoda Roadside Assistance will not pay any further expenses other than the costs of collection.

This benefit may also, at **our** absolute discretion, be available if the **vehicle** is stolen and not recovered within 24 hours of reporting the matter to the police. A police report must be obtained. However, this benefit will cease if and when the **vehicle** is recovered in a roadworthy condition.

Škoda Roadside Assistance is not available for:

1. Fuel, oil, personal insurance, any collection charge if a hire car is left at a different location to that arranged or any other costs in connection with self-drive hire car.
2. The cost of any car hire beyond the period agreed with the Volkswagen Group European Roadside Assistance centre.
3. Any car hire expenses after the **vehicle** is repaired except for the direct journey to return and collect it.
4. First class rail fares.
5. Any costs under this benefit if they are for a service **you** used at the same time as the above section "Additional accommodation expenses".
6. International drop charges where a vehicle hired from abroad is dropped within the UK.
7. The costs of hiring a motorcycle.

8. Any hire costs not arranged through Škoda Roadside Assistance or agreed by Škoda Roadside Assistance.

If Škoda Roadside Assistance confirms that repairs cannot be completed by **your** planned return date to the **United Kingdom** and providing the cost of repatriation is not uneconomical assistance may, in **our** absolute discretion, be available for either:

(a) Vehicle Repatriation to the United Kingdom

The cost of taking the **vehicle** by a road transporter from abroad to **your home** or chosen UK repairer for repair in the UK. When repatriation is authorised it normally takes 10-14 working days for delivery to a UK address from most west European countries. At busy times and from east European countries it may take longer. If the **vehicle** has been fitted with a roof box or bicycle rack, **you** must remove and place it inside the **vehicle**. The roof box keys need to be left with the **vehicle** keys.

Škoda Roadside Assistance is not available for:

1. Any repatriation not authorised by the Appropriate Volkswagen Group European Roadside Assistance centre.
2. The cost of repatriation if this is uneconomical. Repatriation will be uneconomical if it will cost more than the UK market value of the **vehicle** according to Glass's Guide.
3. Repatriation if the **vehicle** is roadworthy.
4. Any **vehicle** being repatriated if Customs in any country find its contents are breaking the law.

5. Any further costs in connection with the **vehicle** once declared a write-off by **us**.

or

(b) Collection of Vehicle left Abroad for Repair

Škoda Roadside Assistance is available for the following costs for one person to collect the **vehicle**, repaired abroad after **breakdown** subject to an overall limit of £600:

1. Standard/second class rail fare plus other public transport fares which are necessary to reach the place of collection.
2. Additional homeward cross channel ferry or rail fare for the repaired **vehicle** (calculated by taking the actual fare less the value of any unused homeward portion of **your** original cross channel ticket).
3. Up to £60 per night for single room hotel accommodation necessary to complete the round trip – limited to room only.

Škoda Roadside Assistance is not available for:

1. First class rail fares.
2. The cost of any meals.
3. The costs of more than one person.

Note: The appropriate Volkswagen Group European Roadside Assistance centre will make the sole decision whether **your vehicle** should be repaired abroad for **you** (or someone nominated by **you**) to return and collect. When **you** are advised the **vehicle** is repaired and ready for collection **you** must immediately notify the Volkswagen Group European Roadside Assistance centre by telephoning the 24 hour helpline: 00800 1330 3939.

Authority for repatriation or repair

If the **vehicle** is not able to be driven due to an **accident**, fire, break-in or theft, any damage which **you** are entitled to have repaired by **your** motor insurers must be reported to them immediately. **Your** insurers must decide whether to declare the **vehicle** as a write-off, authorise repair abroad or have the **vehicle** repatriated.

We cannot repatriate the vehicle unless **your** insurers first give their permission. Any repatriation after an **accident** is at **our** absolute discretion.

Škoda Roadside Assistance also reserve the right to negotiate with them to reclaim costs incurred. If **your** insurers cannot or do not give permission to repatriate then it is Škoda Roadside Assistance's decision alone whether to declare the **vehicle** as a write-off, or repatriate or repair locally a **vehicle** which cannot be driven as a result of a **breakdown**, or as a result of as accident, fire or theft, for which **you** do not have fully comprehensive cover.

Additional Services

Škoda Roadside Assistance may in Our absolute discretion provide the following if applicable:

Spare Parts Dispatch – If as a result of a **breakdown** the **vehicle** needs parts but these are unavailable locally **we** will, in **our** absolute discretion, pay for:

1. Freight, handling and ancillary charges for dispatch of spare parts not obtainable locally.
2. The fare for one person to collect parts from the appropriate railway station or airport.

Škoda Roadside Assistance is not available for:

1. The cost of parts themselves, which must be paid on receipt. When telephoning the Volkswagen Group European Roadside Assistance centre **you** will be asked for **your** credit card details. Alternatively **you** will be asked to pay for the part(s) direct to the repairer.

Vehicle break-in, emergency repairs

In the event of damage to windows, windscreens or locks caused solely by forcible entry, or attempted forcible entry, **you** MUST report the matter to the police before contacting **us** or within 24 hours of contacting **us**, and MUST obtain a written report from the police. **We** may, in **our** absolute discretion treat the **vehicle** as if a **breakdown** had occurred meaning that **you** will be entitled to all of the services set out in this document except repatriation of the **vehicle**.

Škoda Roadside Assistance is not available for:

1. Any costs if **you** do not obtain a police report and submit it to us within 14 days of request.
2. Repatriation benefits as described under the section entitled "Vehicle Repatriation to the United Kingdom".

Accidental damage to or loss of tent

We may, in **our** absolute discretion, provide a contribution of up to £30 to accommodation expenses if, during the **period of eligibility**, **you** are camping and **your** tent is damaged accidentally making it unusable, or it is stolen. Alternatively, **we** may in **our** absolute discretion authorise the cost of a replacement tent. If **your** tent is stolen, **you** must report the theft to the police as soon as reasonably possible and obtain a written report.

Škoda Roadside Assistance does not extend to:

1. The cost of meals or any other costs.
2. Damage caused by weather conditions.
3. The cost of a replacement tent not authorised by **us**.
4. Any costs if **your** tent was stolen and **you** do not report the theft to the police as soon as reasonably possible and obtain a written report.

Urgent message relay service

We may in **our** absolute discretion pay for the cost of relaying urgent messages from the appropriate Volkswagen Group European Roadside Assistance centre to **your** immediate relatives or close business associates if the **vehicle** cannot be driven because of **breakdown, accident** or fire or it is stolen. Škoda Roadside Assistance does not provide assistance with:

1. Non urgent messages or messages to persons not described in the previous paragraph.
2. The cost of relaying any urgent message not arranged through the appropriate Škoda Roadside Assistance control centre.

Replacement driver

We may in **our** absolute discretion arrange and cover the costs of:

1. A replacement driver to drive the **vehicle** and **your party to your** destination or **home**, if a registered doctor declares **you** medically unfit to drive and **you** are the only qualified driver.

A replacement driver will not be arranged if there is another qualified driver in **the party** who is fit to drive. Replacement drivers are limited to one per journey abroad.

Requirements and Limitations

A. Service in the UK and Abroad

Credit card details

We will require **your** credit card details if **we** agree to arrange a service for **you** which does not form part of Škoda Roadside Assistance or exceeds the limits set out in this document. If **you** do not provide Škoda Roadside Assistance with **your** credit card details, Škoda Roadside Assistance will not be able to provide certain services which will be notified to **you** when credit card details are requested.

Caravans and trailers

The **vehicle** restrictions apply equally to caravans and trailers except that the maximum length of trailers and/or caravans must not exceed 7m. If the **vehicle** which has suffered a **breakdown** is towing a caravan or trailer and **we** provide recovery, the caravan or trailer will be recovered together with the **vehicle** to a single destination. Other than as set out in this paragraph caravans and trailers are not eligible to receive Škoda Roadside Assistance. **We** do our best to find solutions to motoring problems, but **we** regret **we** cannot arrange a replacement caravan or trailer in the event of **breakdown** or **accident** damage which cannot be repaired. It is also virtually impossible to hire vehicles with tow bars and it may become necessary to repatriate a caravan or trailer together with a towing vehicle which cannot be repaired abroad by the return date.

Unforeseeable losses or events

Except in relation to any claim **you** may have for death or personal injury or for fraud or fraudulent misrepresentation, neither **we** nor **our contractors** will be liable for any increased costs or expenses or any loss, damage, cost or expense incurred

as a result of, or in connection with, Škoda Roadside Assistance that is not reasonably foreseeable, including loss of profit, business, contracts, revenue or anticipated savings, or for any business losses. **We** do not guarantee the provision of any of the benefits under this document, if there is anything beyond **our** reasonable control (for example storm, flood, severe weather, severe road traffic congestion, natural disaster, terrorist attack, war, strikes) or the reasonable control of any service provider which prevents **us** or a service provider from providing that benefit. Where such an event occurs, **our** obligations under Škoda Roadside Assistance will be suspended and the time for performance of **our** obligations will be extended for the duration of the event outside **our** control. Benefits may be refused if **you** or any of **your party** behaves in a threatening or abusive way to any persons providing service.

Taxi bookings

In some circumstances it can be quicker and easier for **you** to arrange a taxi. **We** may ask **you** to make **your** own arrangements for taxi service. If so, please send **your** receipts to **us** and **we** will reimburse **you** subject to these Terms and Conditions, in particular the limits set out in the 'Onward Travel' and 'Service Whilst Abroad' sections above Service Providers. Unless the services are provided by Škoda Roadside Assistance patrols or **Contractors** acting on **our** instructions and on **our** behalf, **we** do not give any guarantee as to the services provided by:

- > garages,
- > breakdown/recovery companies,
- > repairers,

car hire companies, and other third party service providers whose emergency services **we** arrange on **your** behalf and/or pay for under European Motoring Assistance. Such entities do not act as **our** agents or subcontractors and **we** do not accept responsibility for their acts or omissions. **You** should check that any repairs to **your vehicle** are carried out to **your** reasonable satisfaction.

B. Service in the United Kingdom only

Battery related issues

We may in **our** absolute discretion provide the following benefits:

- › Initial attendance for a battery related issue
- › The fitting of any parts or batteries purchased by **you** prior to **our** attendance is not covered. This is to ensure that parts are fitted from reputable sources in order to avoid secondary call outs
- › Škoda Roadside Assistance will test **your** battery at that initial **breakdown** attendance. If the battery is no longer serviceable and so fails the test **you** will be advised to replace it

C. Service Abroad only

Motor Insurance – **we** strongly recommend **you** tell **your** motor insurers before taking the **vehicle** abroad. If **you** do not, **your** insurance policy may only cover **you** for damage **you** might cause to other people or their property (third party cover). This means that **you** will not be covered for any loss or damage to the **vehicle**. **Your** insurers will also need to know if **you** are towing a caravan or trailer.

Important Self-Drive Hire Car Information

Škoda Roadside Assistance will normally try to arrange a hire car similar in seating capacity and volume to, but not necessarily the same as, the **vehicle**, if there is one available. If **you** were travelling in an MPV or similar vehicle Škoda Roadside Assistance may arrange two hire cars. Škoda Roadside Assistance will only arrange this if there are two qualified drivers in **your party**. Otherwise, Škoda Roadside Assistance will arrange alternative means of transport.

Self-drive car hire arranged will be subject to the normal conditions of the hiring company – **you** will be required to enter into a vehicle hire contract with the relevant hire car provider, and such contract will be between **you** and the relevant hire car provider. Hire car providers do not act as **our contractors**.

The terms of such contracts will generally include limitations on driver age, driving convictions and other licence endorsements etc. The driver must also have held a full UK driving licence or equivalent for a minimum of one year (two years for France). **Your** credit card details will also be required as security for the hire and to cover extras such as top up of the fuel tank when returning the vehicle. Car hire companies insist on having credit card details at the time of booking and the card must be produced at the time of hiring the car. The name on the credit card and the name of the driver of the hire vehicle must be the same. Switch cards and debit cards are not acceptable. If **you** leave a hire car at a different location to the one arranged by the Škoda Roadside Assistance control centre **you** must pay any collection charge which may be made.

Please note that many car hire companies across Europe charge a damage excess which is not covered by the collision damage waiver. In some parts of Europe, hire cars are not allowed to cross national borders. It may be necessary to arrange two hires or alternative transport to complete **your** journey. A car hired abroad must not be brought into the **United Kingdom**.

Please note: On mainland Europe, the rental provider may only accept credit cards for fuel and other deposits. It cannot be guaranteed that a hire car will be available. Škoda Roadside Assistance cannot arrange the hire of motorised caravans, motorcycles, convertibles or vehicles with tow bar, roof rack, roof boxes, automatic gearbox, sports cars, 4x4 or luxury class vehicles and cannot guarantee the hire of minibuses or vans. Škoda Roadside Assistance will not be responsible for any delays in obtaining a hired vehicle and cannot guarantee to provide it in time to connect with your pre-booked ferry, etc. You may have to collect a hired vehicle from the nearest available place of supply. Drivers must be at least 21 years old and have a full year's car driving experience. Special documents and tachographs are mandatory throughout the EU. For more information, contact your local Department of Transport Area Office for details.

Repayment of credit

You must pay back to **us** on demand:

- a. any costs **we** have paid for which do not form part of Škoda Roadside Assistance as described in this document;
- b. the cost of any spare parts supplied.

Spares dispatch

After **you** have asked the appropriate Volkswagen Group European Roadside Assistance centre to dispatch parts **you** are responsible for paying for them in full, even if **you** later obtain them locally. **We** will arrange the dispatch of parts as quickly as possible but delays will occur at weekends and bank holidays. **We** will not be responsible for manufacturer's or supplier's errors, loss or damage of parts in transit or any delay in delivery.

Contractors

Škoda Roadside Assistance is provided by Volkswagen Group United Kingdom Limited. **We** reserve the right to change any **contractor** (including the AA) in **our** sole discretion from time to time.

Please note: our contractors provide services to **us** and to drivers of **vehicles** on **our** behalf. Nothing in these Terms and Conditions creates a direct contract between **you** and **our contractors**.

Exclusions

(Service in the UK and Abroad)

In addition to any limits and exclusions noted elsewhere, Škoda Roadside Assistance does not provide assistance in respect of the following:

1. Costs for anything which was not caused by the **breakdown**.
2. Breakdowns as a result of taking part in a motor sport event which takes place off the road and/or is not subject to the normal rules of the road or which **breakdown** as a result of a motor sport event which takes place on a permanent or temporarily constructed race track (e.g. Snetterton, Oulton Park) or rally circuit. For example, vehicles participating in a treasure hunt, touring assembly or navigational road rally which takes place on the road and comply with normal rules of the road are eligible to receive Škoda Roadside Assistance but vehicles participating in any off road rally will not be eligible to receive Škoda Roadside Assistance.
3. The cost of all parts, garage, labour or other costs in excess of the limits set out in this document. Please note: these costs are likely to be higher than in the European **territory** than in the UK.
4. Loss caused by any delay, whether the benefit or service is being provided by Škoda Roadside Assistance or someone else (for example a garage, hotel, car hire company, carrier, etc).
5. Any incident affecting a vehicle hired by **you** even if arranged for **you** by **us**.
6. Routine servicing of **your vehicle**, replacing tyres, missing or broken keys*, or replacing windows. **We** may be able to arrange for the provision of these services but **you** must pay any costs incurred.

* In relation to keys which are locked inside a **vehicle**, **we** may, in **our** absolute discretion, arrange for a **contractor** to attend. However, any damage which may occur in trying to retrieve the keys will be at **your** risk.
7. Any **breakdown** or **accident** caused directly or indirectly by:
 - a. **Your** property being held, taken, returned, destroyed or damaged under the order of any Government or other Authority;
 - b. war, invasion, civil unrest, revolution, terrorism or any similar event.
 - c. running out of oil or water, frost damage, rust or corrosion, tyres which are not roadworthy and/or using the incorrect fuel.
8. Any **breakdown** or **accident** caused directly or indirectly by the overloading of the **vehicle** and/or any caravan or trailer.
9. Any **breakdown** or **accident** caused directly or indirectly by the effect of intoxicating liquors or drugs
10. Any request for assistance where the **vehicle** is being driven by persons who do not hold a full **United Kingdom** or other recognised and accepted driving licence valid for use in the UK.
11. Any claim which **you** have made under any other policy of insurance held by **you**. If the value of **your** claim is more

than the amount **you** can get from **your** other insurance, **we** may pay the difference subject to limits and exclusions.

12. The cost of any transportation, accommodation or care of any animal. Any onward transportation is at Škoda Roadside Assistance's discretion and solely at **your** risk. Škoda Roadside Assistance will not insure any animal during any onward transportation.
13. Any period outside **your Period of Eligibility**.
14. Any **vehicle** other than a car motor caravan, minibus fitted with not more than 17 seats including driver, light van, estate car, MPV or 4 x 4 sport utility vehicle and provided the vehicle conforms to the following specification:
 - › Maximum legal laden weight of 3,500kg (3.5 tonnes). This weight is called the Gross Vehicle Mass (GVM);
 - › Maximum overall dimensions of: length 5.5m; height 3m; width 2.3m (all including any load carried).

The **vehicle** restrictions apply equally to caravans and trailers except that the maximum length of trailers and/or caravans must not exceed 7m. If the **vehicle** which has suffered a **breakdown** is towing a caravan or trailer and **we** procure recovery, the caravan or trailer will be recovered together with the **vehicle** to a single destination. Other than as set out above caravans and trailers are not eligible for Škoda Roadside Assistance.

In the **territory**, if the **vehicle** requires repatriation **we** will procure repatriation of the caravan or trailer as well.

15. Any request for service by **you** unless **you** are a **resident of the United Kingdom** and the **vehicle** is registered with the relevant Vehicle Licensing Agency.
16. Any **vehicle** that is not roadworthy and in good mechanical condition at least seven days before any booked journey within **your period of eligibility**. **You** must also make sure it is serviced as the manufacturer recommends.
17. Any **vehicle** carrying more persons than recommended by the manufacturer, up to eight persons maximum (including the driver). For minibuses the maximum is increased to 17 persons (including the driver). Each person must occupy a separate fixed seat fitted during vehicle construction and to the manufacturer's specification.
18. The **vehicle** if it is unattended.
19. Any personal effects, valuables or luggage left in the **vehicle** or in any trailer, boat or caravan or any other item being towed by or used in conjunction with the **vehicle**. These are **your** responsibility.
20. Specialist Equipment costs. **We** will however arrange for the specialist services if needed, but you will have to pay for any additional costs direct to the contractor.

21. **Vehicles** which were broken down/ had suffered a **breakdown** or unroadworthy at the start of this **period of eligibility**.

22. It is a legal requirement that **vehicles** used or recovered with their wheels in contact with the public highway must have a valid current excise licence. Where no current excise licence is displayed **we** may in **our** absolute discretion attempt to fix **your vehicle** at the roadside but will not provide any other service or benefit.

The above is not applicable to those vehicles exempt under Section 5 of the Vehicle Excise and Registration Act 1994 (which include certain types of vehicles, including certain old vehicles, agricultural vehicles and emergency vehicles) or under Section 5 of the Vehicle Duty Order 2010 in Isle of Man. For further information, please contact either **DVLA** at www.dvla.gov.uk or Vehicle Licensing, Dept of Transport for Isle of Man at www.gov.im/transport/highways/dandv/welcome.xml

23. The costs of any parts provided by Škoda Roadside Assistance to fix **your vehicle** at the roadside must be paid in full by credit/debit card at time of **breakdown** before work can commence.

24. Auxiliary equipment that does not form part of the factory specification. Service can be arranged on a Pay on Use basis.

25. In relation to any accidents or customer induced faults including:

- › flat battery due to user error,
- › running out of fuel,
- › use of incorrect fuel; and
- › tyre defects due to user error e.g. driving over potholes/kerbs, or failure to maintain correct tyre pressures unless in **our** absolute discretion **we** elect to do so.

26. In circumstances where provision of the Škoda Roadside Assistance would involve a breach of the law.

27. When **your vehicle** is on private property e.g. garage premises, unless **you** can establish that **you** have the permission of the owner or the occupier.

28. Assistance is also not available following a **breakdown** or **accident** (where **we** elect in **our** absolute discretion to provide service) attended by the police or other emergency service, until the **vehicle's** removal is authorised. If the police insist on recovery by a third party, the cost must be met by **you**.

European claims procedure and conditions

When providing assistance **we** make every effort to arrange on **your** behalf all costs within the limits set out in this document. However, in some instances **you** may be asked to pay locally and reclaim costs on **your** return to the **United Kingdom**. There may also be occasions when **you** arrange and pay for assistance direct and wish to reclaim the cost. Any cost to be reclaimed must be agreed in advance and up to the limits as set out in these Terms and Conditions.

If **you** have paid any cost which **you** believe is included as part of Škoda Roadside Assistance, please telephone the AA for an application form immediately on **your** return **home**, quoting **your** reference and **vehicle** registration number. When returning **your** completed application form **you** should enclose relevant original receipts (not photocopies). To obtain an application form, please telephone 01256 493580 or email: overseasclaims@theAA.com.

Receipts

You must keep all relevant original receipts (not photocopies) as they will be needed for any claim. **We** may refuse to arrange reimbursement of expenses **you** are claiming back if **you** cannot provide original receipts or bills for the items **you** have paid.

Claims for reimbursement are subject to **you** complying with the following conditions:

1. **You** must do all **you** can to prevent **accident**, injury, loss or damage, as if **you** were not eligible to receive Škoda Roadside Assistance.
2. **You** must forward to the AA any writ, summons, legal document or other communication about a claim as soon as **you** receive it.
3. **You** must obtain any original receipts, certificates, police reports, evidence, etc and give all the information and help **we** may need at **your** expense. This includes medical certificates and details of **your** household insurance if necessary.
4. **You** must not admit liability or offer or promise payment without the AA's written permission.

5. The **vehicle** must be in roadworthy and in good mechanical condition when **you** commence **your** journey.
6. If any claim is found to be fraudulent in any way **your** claim will be forfeited.

You must, within seven days of any request from the AA, send to the AA copies of any European accident statements (called a "Constatd'amiable" in France) and/or any police reports should you make a claim following a road traffic incident.

Caring for our customers

If you need to complain (UK and European Roadside Assistance).

Škoda Roadside Assistance aims to provide **you** with a high level of service at all times. However, there may be a time when **you** feel that **our** service has fallen below the standard **you** expect. If this is the case and **you** want to complain, **we** will do **our** best to try and resolve the situation.

- a) There are several ways **you** can contact **us**:

Phone: 0344 209 0556

Email: vwgcustomercareoperations@theaa.com

Post: Škoda Roadside Assistance
Customer Care, Lambert House,
Stockport Road, Cheadle, Cheshire
SK8 2DY.

Fax: 0161 488 7544

Text Phone users can contact **us** using Next Generation Texting by prefixing any of **our** numbers with 18001.

We will either acknowledge **your** complaint within five working days of receipt, or offer **you our** final response if **we** have concluded **our** investigations within this period.

When **we** acknowledge **your** complaint, **we** will advise **you** of who is dealing with **your** concerns and when **we** expect to respond. If **our** investigations take longer, a full response will be given within 20 working days or an explanation of **our** position with timescales for a full response.

Please note that the above number should only be used for complaints about Škoda Roadside Assistance's level of service, once **you** have returned **home**. Any general

enquiries relating to repatriation, claims for reimbursement of costs or other matters associated with **our** European Service should be directed to Škoda European Roadside Assistance on 00800 1330 3939. (Calls may be recorded and/or monitored.)

If you have an issue not related to Škoda Roadside Assistance, then please write to:

Škoda Customer Services Centre,
Selecta post 34,
Sheffield S97 3FA.

Tel: **08457 745 745**.

Email: **customerservices@skoda.co.uk**.



Your Personal Data

Use of personal information

1. Information **you** provide or **we** hold about **you** (whether or not under **our** contract (or contracts) with **you**) may be used by **us** or **our contractors** or third party agents to:
 - a) Identify **you** when **you** contact **us**;
 - b) Help identify accounts, services and/or products which **you** could have from **us** from time to time. **We** may do this by automatic means using a scoring system, which uses the information **you** have provided, any information **we** hold about **you** and information from third party agencies (including credit reference agencies);
 - c) Help administer, and contact **you** about improved administration of, any accounts, services and products **we** have provided before, or provide now or in the future;
 - d) Carry out marketing analysis and customer profiling (including with transactional information) and create statistical and testing information;
 - e) Help to prevent and detect fraud or loss; and
 - f) Contact **you** in any way (including mail, email, telephone, visit, text or multimedia messages) about products and services offered by **us**, **our contractors** and selected partners unless **you** have previously asked **us** not to use the relevant data for such purposes.
2. **We** may allow other people and organisations to use information **we** hold about **you** for the purpose of

providing services **you** have asked for, as part of the process of selling one or more of **our** businesses, or if **we** have been legitimately asked to provide information for legal or regulatory purposes or as part of legal proceedings or prospective legal proceedings. From time to time, these other people and organisations may be outside the European Economic Area in countries that do not have the same standards of protection for personal data as the **United Kingdom**. In this instance, every effort will be made to maintain data security.

3. **We** may monitor and record communications with **you** (including phone conversations and emails) for quality assurance, legal, compliance, training and contractual purposes.
4. **We** will check **your details** with fraud prevention agencies. If **you** provide false or inaccurate information and **we** suspect fraud, **we** will record this. **We** and other organisations may use and search these records to:
 - a) Help make decisions about credit and credit related services for **you** and members of **your** household;
 - b) Help make decisions regarding the entitlement to Škoda Roadside Assistance for **you** and other members of **your** household;
 - c) Trace debtors, recover debt, prevent fraud, and to manage **your** accounts or Škoda Roadside Assistance; and
 - d) Check **your** identity to prevent money laundering unless **you** give **us** other satisfactory proof of identity.

5. Where **you** give **us** information on behalf of someone else, **you** confirm that **you** have provided them with the information set out in this document, and that they have not objected to the uses of their personal information described in it. Where **you** give **us** sensitive data about yourself or others (such as health details or details of any criminal convictions of members of **your** household), **you** agree (and confirm that the relevant subject of the information has agreed) to **us** processing such information in the manner set out in this document.

6. In connection with this contract **we**, and other companies in **our** group, may carry out credit and fraud prevention checks with one or more licensed credit reference and fraud prevention agencies. **We** and they may keep a record of the search. Information held about **you**

by these agencies may be linked to records relating to other people living at the same address. These records will also be taken into account in credit and fraud prevention checks. Information from **your** application and payment details of **your** account will be recorded with one or more of these agencies and may be shared with other organisations to help make decisions about **you** and members of **your** household and for debt collection and fraud prevention. This includes those who have moved house and who have missed payments.

7. If **you** provide false or inaccurate information to **us** and **we** suspect fraud, **we** will record this and may share it with other people and organisations. **We**, and other organisations, may also use technology to detect and prevent fraud.

Travel information for European Countries

(Correct as at May 2014.)

Compulsory equipment

| DRIVING REQUIREMENTS | Austria | Belgium | Croatia | Denmark | France | Germany | Ireland | Italy | Netherlands | Norway | Portugal | Spain | Sweden | Switzerland |
|--|--------------|---------|----------|---------|----------|----------|----------|----------|-------------|--------|------------|---------|----------|--------------|
| Minimum age/ UK licence holders (1) | 17 | 18 | 18 | 17 | 18 | 18 | 17 | 18 | 18 | 18 | 17 (13) | 18 | 18 | 18 |
| IDP required – UK licence holders | NO (2) | NO | NO | NO | NO | NO | NO | NO (3) | NO | NO | NO (3) | NO (3) | NO (2) | NO |
| Original registration document | C | C | C | C | C | C | C | C | C | C | C | C | C | C |
| Motor vehicle insurance (4) | C | C | C | C | C | C | C | C | C | C | C | C | C | C |
| Motorway tax/Vignette | C & TOLLS | NO | TOLLS | TOLLS | TOLLS | NO | TOLLS | TOLLS | NO | TOLLS | TOLLS (18) | TOLLS | TOLLS | C & TOLLS |
| GB sticker (5) | C | C | C | C | C | C | C | C | C | C | C | C | C | C |
| Warning triangle | C (6) | C (6) | C (6/8) | C | C (6) | R (7&16) | NO | C (6) | R (9&6) | C (6) | R (9&16) | C (8&6) | R | C (6&8) |
| Reflective jacket/ waistcoat | C (6/19) | C (10) | C (10) | R | C (6/10) | NO | NO | C (10&6) | NO | R (10) | R (10) | C (10) | R | NO |
| First aid kit | C | R (16) | C (6) | R | NO | R (16) | NO | NO | NO | R | NO | NO | R | NO |
| Fire extinguisher (6) | NO | R (16) | NO | R | NO | NO | NO | NO | NO | R | NO | NO | R | NO |
| Headlamp adjustment (11) | C | C | C | C | C | C | NO | C | C | C | C | C | C | C |
| On the spot fines | YES | YES | YES (12) | YES | YES | YES | YES (12) | YES (12) | YES | YES | YES (12) | YES | YES (12) | YES |
| Radar detectors (17) | F | F | F | F | F | F | F | F | F | F | F | F | F | F |
| Daytime headlights/passing Lights – cars | NO (15) | NO (15) | C (15) | C | R (15) | R (15) | NO (15) | C (14) | R | C | NO (15) | NO | C | C |
| Daytime headlights/passing Lights – motorcycles | C | C | C | C | C | C | C | C | R | C | C | C | C | C |
| Breathalyser | NO | NO | NO | NO | C (20) | NO | NO | NO | NO | NO | NO | NO | NO | NO |

C = COMPULSORY **R** = Recommended by AA/respective Country **F** = Forbidden
Read in conjunction with the 'Touring Tips' for the relevant country.

The above chart is not an exhaustive list; further information can be found on the touring tips for each country and the Winter Requirement page.
Items highlighted above can be purchased from the AA Travel Shop - the one stop shop for all your motoring accessories.

Notes

1. Minimum age at which a visitor may drive a car.
2. UK driving licences which do not incorporate photograph are recognised but, drivers must be able to produce photographic proof of identity (e.g. passport).
3. All valid UK licences should be accepted. However, the acceptance of the older 'all green' style UK licences cannot be guaranteed. Drivers may wish to voluntarily update them before travelling abroad, if time permits. Alternatively, older licences may be accompanied by an IDP.
4. Before taking a **vehicle** abroad contact **your** motor insurer or broker to notify them of **your** intentions, and ask their advice. It is important to know what level of cover **you** will have and what documents **you** need to prove it.
5. GB stickers are compulsory within the EU unless your UK registration plates display the GB Euro-symbol (Europlates) which became a legal option from 21 March 2001. The Euro plate must comply with the new British Standard (BS AU 145d). The Euro plate is only legally recognised in the EU; it is still a requirement to display a GB sticker when travelling outside the EU.
6. Not required for two-wheeled **vehicles**.
7. Although not compulsory for visiting motorists to carry a warning triangle, its use is compulsory in an accident/ breakdown situation.
8. Spain: One warning triangle compulsory for non-Spanish registered **vehicles**; two for Spanish registered **vehicles**. Note: Drivers of non-Spanish registered **vehicles** should consider carrying two triangles as, regardless of regulations, local officials may impose an on-the-spot fine if only one is available. Croatia: Two triangles compulsory for **vehicles** towing a trailer. Switzerland: Warning triangle must be kept within easy reach (not in the boot).
9. The use of hazard warning lights or a warning triangle is compulsory in an accident/ breakdown situation. However, a warning triangle should always be carried as hazard-warning lights have no effect at bends or rises in the road, or may become damaged or inoperative.
10. Wearing, compulsory if driver and/or passenger(s) exits **vehicle** immobilised on carriageway, in Italy at night or in poor visibility, in Spain on all motorways and busy roads, it must be kept within the **vehicle**. In Croatia, the wearing is compulsory whenever **you** have to get out of the **vehicle** at the roadside in an emergency. In Portugal and Norway, the actual law applies to residents; however, regardless of the regulations local officials may impose an on-the-spot fine. In Belgium, the wearing of the reflective jacket only applies to the driver, it must be worn should **you** be stranded on a Belgian motorway or on a major road or should **you** stop at a place where parking is not allowed. In France, drivers must have one warning triangle and one reflective jacket in their **vehicle**. In Austria, the regulation applies only to the driver.

11. The legal requirement is to 'not dazzle oncoming drivers' rather than specifically to adjust/convert the headlamp beam pattern. Without adjustment the dipped beam will dazzle oncoming drivers and this could result in a fine. Headlamp beam converter kits are widely available but may not be suitable for all types of headlights. The AA shop sell beam converters suitable for all **vehicles** and individual fitting diagrams are included for the latest 'clear glass', 'projector and xenon' headlamps inside the packaging. In some countries it is compulsory to use dipped headlights at all times when driving during the day. Note: this adjustment is not required for two wheeled **vehicles** as the beam pattern is more symmetrical but check that any extra loading has not affected the beam height. On some cars it is inadvisable or impossible for anyone other than a qualified technician to change a headlamp bulb unit e.g. high intensity discharge (HID) headlamps and carrying spares is not an option. However, it is recommended that spare bulbs are carried for any lights that may be easily and/or safely replaced by the owner/driver. Spare bulbs are compulsory for Croatia.
12. Sweden: Police are not authorised to actually collect fines, which must be paid in accordance with notice instructions. Italy: Police will collect a quarter of the maximum fine amount from drivers of foreign registered **vehicles**. Ireland: Police are not authorised to actually collect fines, they will issue a notice which must be paid within 28 days. Croatia: The fine does not have to be paid on the spot; however it does need to be paid within eight days. Portugal: Some traffic police carry ATMs.
13. Portugal: Visiting drivers of 17 years of age may encounter problems even though they hold a valid driving licence in the UK.
14. Outside built up areas, during snow or rain causing poor visibility.
15. Compulsory during daylight hours if the visibility is poor. For France the use of dipped headlights are recommended throughout the year, for Croatia during daylight hours from the last Sunday in October to the last Sunday in March.
16. Recommended as their carriage is compulsory for **vehicles** registered in that country.
17. Many countries now stipulate that GPS based navigation systems which have maps indicating the location of fixed speed cameras must have the 'fixed speed camera Pol (Point of interest)' function deactivated, please check individual touring tips.
18. In order to use some motorways in Portugal, a temporary electronic toll device (DEM) or the pre-payment of tolls is required.
19. Recommended for two wheeled **vehicles**.
20. In principle, all drivers should possess a breathalyser, however, as of 25 January 2013 a driver can not be penalised for not carrying one – the possibility of imposing a fine has been postponed indefinitely. The breathalyser has to be certified by the French authorities, showing an 'NF' number. The official text states that one unused breathalyser should be produced. **We** recommend that two single-use breathalysers are carried, so if one is used or damaged **you** will still have a replacement to produce.

Use of data

Škoda Approved Used Warranty cover is administered on behalf of Škoda UK by Volkswagen Financial Services (UK) Limited ("VWFS"). VWFS will use your information and share it with Opteven Services SA ("Opteven") for the following reasons:

- › To provide you with the product and notify you about important changes or developments to the features and operation of those products and services
- › Manage your account, including responding to your enquiries and complaints
- › Comply with audits
- › Carry out risk management
- › Carry out customer modelling, statistical and trend analysis, with the aim of developing and improving products and services

VWFS may share your information with other Volkswagen Group companies for audit purposes, risk management and to carry out customer modelling, statistical and trend analysis, with the aim of developing and improving products and services, and to comply with legal requirements. We will not disclose your information to anyone else except:

- › Where the law says we may or must do so
- › To companies that provide services to VWFS and/or Volkswagen Group United Kingdom Limited to perform activities relating to your contract and/or to protect our rights and/or property
- › To our franchised retailers to manage claims under your warranty cover

If your personal information is stored outside of the UK, we will require your personal information to be protected to UK standards.

Further information on how your information is used, how we maintain the security of your information, your right to access information we hold on you and details of relevant third party and Volkswagen Group companies for data sharing purposes is in our Privacy Policy which is available:

- › At our website: www.insurewithskoda.co.uk/privacy
- › By contacting us at DPO@vwfs.co.uk
- › From the retailer submitting your application for our product

